10\textsuperscript{th} US History
Peer Editing for Civil War Papers

Editor Name __________________________ is editing ________________________’s paper.

Editor Name __________________________ is editing ________________________’s paper.

Directions: Put a checkmark for correct formatting and an X for incorrect formatting. Write in comments or questions about clarity when prompted.

**General Formatting**

___ ½ inch heading of writer’s last name and page number in upper right hand corner on every page

___ 12-point font

___ Time New Roman font

___ double spaced

___ 1 inch margins (top, bottom, left and right)

___ 1 space after period

___ no extra spaces between

**Heading**

___ placement in top left hand corner

___ includes writer’s full name, teacher’s name, course title, date of submission

___ heading is in the proper order

___ paper has a title

___ paper title is centered

**In-Text Citations**

___ each page has at least 2-3 citations

___ quotations, paraphrase, and summary citations are apparent on just about every page
___ quotation marks come before the parenthetical citation

___ parenthetical citation includes author and page number (when appropriate)

___ If author's name is used before the parenthetical citation, author's name isn't present in parenthetical citation

___ commas are not used in parenthetical citation

___ punctuation comes after the parenthetical citation

___ source is analyzed (broken down) to support the claim

___ each citation relates back to the thesis

Work Cited / Bibliography

___ every sources on work cited in used in paper

___ punctuation is properly placed

___ sources are alphabetized

___ 2 books used

___ 2 internet sources used

Introduction paragraph

___ begins with a hook (interesting opening)

Comments

___ overview of topic is clear

___ clear thesis statement

___ thesis has an argument for a position

___ thesis is the last sentence in the intro
Body Paragraphs

___ contains clear topic sentence

Comments

___ topic sentence relates back to thesis/argument
___ contains parenthetical citations
___ contains explanation and analysis of sources
___ ideas flow within the paragraphs (use of transitions is apparent)
___ all of the information in the paragraph relates back to the thesis statement
___ Information and phrasing avoids redundancy

Conclusion

___ restates the thesis statement
___ restatement of the thesis is the first sentence in the conclusion
___ restates main ideas
___ ends with a clincher

Grammar

___ Spelling mistakes are present
___ Verb tenses need to be re-examined
___ No first or second person is used
___ Book titles are in Italic
___ All the sentences make sense and are clear
___ Run-on sentences are apparent
Additional Comments:

What was unclear? Be specific.

What were the positive aspects of the paper?

To the writer: What are next steps to take to improve my paper. Please list them below.