Your Name                                      Date Paper is Due
Research--Section                             Mrs. Kern

The Title of Your Paper

Your lead sentence should go here. This is your introduction paragraph. It should have at least three sentences. The last sentence of your introduction paragraph is always your thesis statement.

The topic sentence of your first body paragraph goes here. You should indent each paragraph half an inch. This is usually preset on your computer and all you need to do is press tab. Your body paragraphs should have at least three sentences as well. The body paragraph should contain details that support the topic sentence, and in turn support the thesis.

The topic sentence of your second body paragraph goes here. Your body paragraphs should not contain anything that does not relate to your thesis. In other words, everything in your body paragraphs should support your thesis. You should never go off topic.

The topic sentence of your third body paragraph goes here. A body paragraph is kind of like a mini-essay. The topic sentence is like the thesis of your essay. The evidence and supporting details in your body paragraph are like the body paragraphs of your essay. Your body paragraph should also contain a sentence at the end that sums up the information for your reader, kind of like a conclusion of your paragraph. That conclusion should be the last sentence of your body paragraph.

This paper is a guide on how to format your essay. Notice that the paper has one inch margins on all sides. The heading gives your name, the date the paper is due, your Research class section, and Mrs. Kern’s name. The paper is double-spaced. Double-spaced is a setting on your computer; you should not double space by pressing the "enter" button after each line. The font is
Times New Roman, size 12. The ink color is black. If you follow these guidelines, your paper will be formatted correctly. If you do not follow these guidelines, your paper will not be accepted. If you need more information or help with computer formatting, please see Mrs. Kern.

Good luck on your paper!